

Museum of Contemporary Art Australia

POSITION DESCRIPTION

Position title	Systems Developer
Position status	Full time, 6-month fixed-term contract
Remuneration	Salary package \$ 54,594 per annum (which includes base salary of \$49,858 per annum plus 9.5% employer's contribution to superannuation)
Team	Finance & Corporate Services
Reporting to	Information Technology Manager
Date reviewed	August 2017
Approved by	Director, Finance & Corporate Services

Overview of the MCA

The MCA's vision is to engage audiences with contemporary art and ideas through the presentation of a diverse program of exhibitions and special events. From major thematic exhibitions and surveys of established artists, solo exhibitions and artist projects, to new work by emerging artists, the MCA program covers the range and diversity of contemporary art.

By focusing on the work of living artists, the MCA is dedicated to delivering programs that present challenging and enriching experiences for visitors through its core activities of exhibitions and learning programs.

Located on one of the most beautiful sites in the world at Sydney's Circular Quay, the Museum of Contemporary Art opened to the public in 1991. Established by the University of Sydney through the J.W. Power Bequest with the assistance of the New South Wales Government, it is Australia's only contemporary art museum dedicated to exhibiting, interpreting and collecting contemporary art.

Overview of the Division

The Finance and Corporate Services Division provides high level support across all areas of the Museum. The service areas include: Information Technology, Human Resources, Building Services, Graphic Design & Production and Finance. The Division prides itself on being

efficient, effective, approachable enablers who deliver vital services on sustainability of MCA's systems, processes, people and buildings.

Overview of the Position

To further the Museum's ability to provide a better experience to its visitors, both physical and digital, the MCA is moving forward with implementing a new unified software solution.

The Systems Developer is primarily responsible for implementation, integration and support of the various software solutions in place currently and in future at the MCA. This role covers both front end (eg websites) and backend skills. They will assist the Finance & Corporate Services department in delivering a seamless and holistic experience for all visitors to the Museum whilst ensuring all information that is collected is secure and useable to improve the visitor's interaction.

The position is part of the Finance & Corporate Services team and reports to the Information Technology Manager whilst working under the direction and assistance of the current Systems Developer. The Systems Developer liaises with various departments within the MCA including Digital Services, Marketing and Audiences as well as artists, their assistants, contractors and other visitors to the MCA.

This excellent role will suit either a recent graduate or a candidate wishing to breakthrough into the developing field.

KEY RESPONSIBILITIES

- Implementation and Integration of Ungerboeck working within the Information and Technology team to implement and deliver the new CRM and Event management and related systems:
 - Match business requirements to technical possibilities;
 - Create and manage integrations with other systems in use by the Museum;
 - Ensure sustainable solutions and configurations are consistently applied;
 - Extend usability of Ungerboeck and other systems to enable maximum benefits to staff and the Museum.
- Software Development and Maintenance working with internal and external partners to develop new and improve existing solutions throughout the Museum, whilst ensuring existing software solutions are up to date and functioning well:
 - Proactively work to ensure smooth running of all systems in the Museum;

- Develop new and better uses of existing systems, including websites, mobile, web apps, and digital signage;
- Ensure all software and supporting infrastructure is up-to-date with security and patching.
- Working with Others:
 - Work with own and Digital team as well as any external parties such as USI, CircleSoft, Oztix and Vernon, to deliver the best outcomes for the Museum;
 - Assist others with use and training of various systems as required. Ability to demonstrate support for innovation and for organisational changes required to improve the MCA's effectiveness.

CHANGE MANAGEMENT/FLEXIBILITY

- Ability to demonstrate support for innovation and for organisational changes required to improve the MCA's effectiveness.
- Work cooperatively with others to produce innovative solutions and recognise the merits of diverse perspectives and the ideas of others.
- Able to see the merits of perspectives other than his/her own.

Commitment to EEO Principles

Demonstrate commitment to, and knowledge of, the principles and application of equal employment opportunities and anti-discrimination legislation in the work place.

Workplace Health & Safety

Work in accordance with the principles of equity, access and fairness. Respect WHS work practices and procedures; work with due care and consideration to safeguard your own health and safety and the health and safety of others.

KEY SELECTION CRITERIA

Essential

- Demonstrated experience in programming and software development or website development
- Proven ability to integrate systems through API's and other methods.
- ASP .NET
- Great communication skills.

- Ability to work individually and as a team member.
- Ability to take direction and follow-through on projects.

Desirable

- Demonstrated knowledge of Ungerboeck or similar unified systems.
- Tertiary and/or industry recognised qualifications in Technology and Computer Science; and/or other relevant qualification and/or equivalent experience.
- Proven ability with the following technologies: Python, SQL Server, IIS, HTML5, PHP, CSS, JQuery, Crystal Reports.

TERMS AND CONDITIONS OF EMPLOYMENT

This is a 6-month contract working full time, 5 days per week, reporting directly to the Information Technology Manager.

The Museum will provide a written notice of the Museum's intention to renew, extend, or not to renew employment with the staff member at least 6 weeks prior to the contract expiry date.

Appointment will be conditional on an initial 3-month probationary period which may be extended for additional three months; thereafter termination by either party will require written notice of 1 month.

Applications

Short listing for interviews will be based on applicants meeting the selection criteria listed in the position description. Please send your application, including names and telephone numbers of two referees and a statement addressing the selection criteria, to positionsvacant@mca.com.au.